

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES**

December 13, 2023

A regular meeting of the Kentucky Board of Licensure for Private Investigators was held at The Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Hearing Room 133CE and via Zoom Video Conference at 1:00 p.m.

MEMBERS PRESENT

Shawn Hensley
Neil Gilreath
Kathy Witt
Marc Manley
Lesa Watson

**DEPARTMENT OF PROFESSIONAL
LICENSING**

Jeff Bardroff, Board Specialist
Clayton Patrick, General Counsel
Kristen Lawson, Commissioner
Lyndsay Sipple, Administrative Section
Supervisor

MEMBERS ABSENT

GUEST

CALL TO ORDER

Board Chair Shawn Hensley called the meeting to order at 1:00 p.m.

APPROVAL OF MINUTES

The minutes from the October 11, 2023 meeting were presented to the board for review. Neil Gilreath made a motion to approve the meeting minutes, Marc Manley seconded the motion, and the motion carried.

FINANCIAL REPORTS

The financial statements from October and November 2023 were presented for review. Lesa Watson asked about where a \$20k expenditure was spent. Commissioner Lawson provided the answer "That those expenditures go to DPL for our services." No additional questions at this time.

DPL UPDATE

No updates at this time.

LEGAL COUNSEL

No updates at this time.

• **OLD BUSINESS** KYPI Examination Correspondence –

Chair Rodney Kidd appointed Kathy Witt, Neil Gilreath, and Shawn Hensley to a committee to edit the KYPI examination study guide. The committee requested this to be outsourced to the company already providing the exams. Marc Manley made a motion for the board chair to start the process to outsource the study guide. Neil Gilreath seconded the motion, and the motion carried.

NEW BUSINESS

- New Board Appointments

Board Chairman Rodney Kidd retired /resigned November 2, 2023. Vice Chair Rick Hessig was reappointed with Lesa Watson on 10/19/2023. The board nominated the following seat positions: Board Chair to be Shawn Hensley, Vice Chair Neil Gilreath, Complaints committee Shawn Hensley and Marc Manley, and the application committee to be Neil Gilreath and Lesa Watson.

- Neil Gilreath made the motion to move forward with the appointments. Lesa Watson seconded the motion, and the motion carried.Fee Changes

Neil Gilreath made the motion for legal to start the regulation change process to change the current \$250 late fee to \$100 and change the current \$100 reinstatement fee to \$250. Lesa Watson seconded the motion, and the motion carried.

- ID cards with renewals

Board Specialist to research how to provide a new ID card while renewing in eservices.

- 2024 Meeting dates presented.

Lesla Watson made the motion to accept the meeting dates. Marc Manley seconded the motion, and the motion carried.

APPLICATION REVIEW COMMITTEE REPORT

None at this time

COMPLAINTS COMMITTEE REPORT

2023KPI00001 – Tabled until next meeting.

2023KPI00002 – Dismissed.

2019KPI00002 – Board Counsel to set up and move forward with administrative hearing.

2020KPI00001 - Board Counsel to set up and move forward with administrative hearing.

2020KPI00002 – Board Counsel to set up and move forward with administrative hearing.

LICENSURE STATUS REPORT

- Active Individual PI Licenses: 407
 - 225 Expire 2024
 - 181 Expire 2025
- Active Company PI Licenses: 115
 - 69 Expire 2024
 - 45 Expire 2025
- Active Temporary PI Licenses: 114
 - 09 Expire 2023
 - 100 Expire 2024
 - 05 Expire 2025

CONTINUING EDUCATION REVIEW

None at this time.

APPROVAL FOR PER DIEM

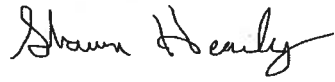
Shawn Hensley made the motion to approve per diem for all members attending the December 13, 2023 meeting. Neil Gilreath seconded the motion, and the motion carried.

NEXT MEETING

The next meeting is scheduled for Wednesday February 14, 2024, at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 12:00 p.m. with the board meeting to follow at 1:00pm.

ADJOURN

Shawn Hensley made the motion to adjourn the meeting at 1:33 and Neil Gilreath seconded the motion, and the motion carried.



Shawn Hensley

Board Chairman